



Republic of the Philippines  
PROVINCE OF QUIRINO  
**MUNICIPALITY OF CABARROGUIS**  
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**Office of the Mayor**

**Executive Order No. 021**  
*Series 2022*

**AN ORDER REORGANIZING THE MUNICIPAL NUTRITION COMMITTEE IN THE MUNICIPALITY OF CABARROGUIS**

**WHEREAS**, one of the primordial concerns of this administration is focused on health as nutrition plays a vital role in the enhancement of health among the constituents;

**WHEREAS**, Presidential Decree No. 491, s. 1974 declared, as a matter of policy, that nutrition concern is a priority of the government to be implemented by all branches of the government in an integrated fashion;

**WHEREAS**, nutritional improvement involves a broad range of concerns involving various government and non-governmental agencies;

**WHEREAS**, the Municipal Nutrition Committee is among the “special bodies” of the Municipality of Cabarroguis tasked with planning, implementing, monitoring, evaluation and coordinating the Municipal Plan of Action for Nutrition.

**NOW THEREFORE, I, AVELINO N. AGUSTIN, JR.**, Municipal Mayor of Cabarroguis, Quirino, by virtue of the powers vested in me by law, do hereby order the reorganization of the Municipal Nutrition Committee.

**Section I. Composition of the Municipal Nutrition Committee**

Chairman :	<b>Hon. Avelino N. Agustin, Jr.</b>	- Municipal Mayor
Municipal Nutrition Action Officers :	<b>Hon. Francisco M. Dulnuan, Jr.</b>	- Municipal Vice Mayor MNAO on Budget and Legislation
	<b>Elizabeth A. Camello, MD, MPH</b>	- Municipal Health Officer, MNAO on Program Operations
Members :	<b>Hon. Florencio L. Valdez, Jr.</b>	- SB Member/Chairman Committee on Health
	<b>Marivic T. Manantan</b>	- Municipal Agriculturist
	<b>Geraldine R. Pugong, RSW</b>	- Municipal Social Welfare and Development Officer
	<b>Dahlia M. Flores</b>	- MLGOO
	<b>Engr. Antonio G. Belingon</b>	- Local Disaster Risk Reduction and Management Officer
	<b>Leonila D. Aure</b>	- Municipal Planning and Development Cooperative
	<b>Ruel M. Mauyao</b>	- Municipal Budget Officer
	<b>Renato M. Silao</b>	- Population Officer III
	<b>Maureen Grace D. Rivera</b>	- Public Health Nurse
	<b>Herminigilda T. Gamet</b>	- Assistant PESO Manager
	<b>Eduardo A. Abad, Jr</b>	- Municipal Environment and Natural Resources Officer
	<b>Nelma M. Uao</b>	- Senior Tourism Officer
	<b>Analyn Joy Nazareno</b>	- Rural Sanitary Inspector
	<b>Moira Anne D. Dulawan</b>	- District Nurse, DepEd
	<b>Jefferson A. Gonzales</b>	- ALS Coordinator, DepEd

	<b>Marilyn G. Sisalbo</b>	- School Principal / DepEd MTAN
	<b>Sebastian C. Ignacio</b>	- District Supervisor, DepEd
	<b>Georgina B. Valdez</b>	- Municipal RIC President
	<b>Gerome B. Taguiam, RND</b>	- NDAP President, Quirino Chapter
	<b>Gilda A. Padua, RN</b>	- DMO IV, Department of Health
	<b>Janine Kate J. Romero</b>	- DSWD Municipal Link
	<b>Maria Rhoda Lao</b>	- Community Facilitator
	<b>Perla Allam</b>	- OSCA Head
	<b>Reynaldo S. Marzo</b>	- ABC President
	<b>Engr. Arsenio A. Singson</b>	- Municipal Engineer
	<b>Teresita B. Baguilat</b>	- SOO IV
	<b>Erwin C. Danao</b>	- SB Secretary
	<b>Phoebelyn A. Laitan</b>	- Acting Municipal Treasurer
	<b>Wilma D. Fernandez, CPA</b>	- Municipal Accountant
	<b>Plaridel A. Uao</b>	- Municipal Assessor
	<b>Engr. Wilmer D. Dollaga</b>	- Municipal Civil Registrar
	<b>Ferdinand Q. Anas</b>	- MHRMO
	<b>Charry May L. Guillermo</b>	- Internal Auditor III
Secretariat	: <b>Mabel T. Lorete</b>	- Nutrition Officer III

## **Section II.** Functions and Duties of the Municipal Nutrition Committee Members

### 1. Municipal Agriculture Office

- Ensure household food security or the year-round availability, accessibility, and affordability of nutritious and safe foods to the local population especially for nutritionally at-risk and affected families and communities.
- Target nutritionally at-risk and affected families and communities for food production and agricultural infrastructure programs, e.g. animal dispersal, community gardens, construction of small water impounding system, and shallow tube wells.
- Provide seeds, planting materials, fingerlings and small animals for dispersal in support to the Home, School and Community Food Production Program.

### 2. Municipal Health Office

- Implement promotive, preventive and curative health programs to address malnutrition using the primary health care approach in preventing controlling and eliminating PEM, VADD, IDA and IDD.
- Lead in the growth monitoring of children.
- Conduct community nutrition education and individual counseling to promote good nutrition.
- Train frontline health and nutrition personnel and volunteers on case deduction, management, monitoring and surveillance of emerging nutritional disorders (in coordination with NGOs).

### 3. Municipal Social Welfare and Development Office

- Plan and implement food assistance programs and projects for nutritionally at-risk and malnourished children.
- Integrate nutrition education and information in the design of non-formal training programs for parents with preschool and undernourished children, groups of disadvantaged women, out-of-school youths, persons with disabilities and the elderly.

### 4. Department of Education

- Integrate basic health and nutrition concepts and messages in the school curricula at all levels.
- Assess and monitor the weight and height status of pupils.
- Undertake school feeding activities targeting children who are classified as undernourished.
- Establish health and nutrition-oriented school nurseries, seeds and seedlings centers and gardens, and backyard fishpond as a major input in the Home, School and Community Food Production Program.
- Integrate health and nutrition concepts, messages and services in functional literacy classes for adults.

5. Department of the Interior and Local Government. Spearhead the organization of functional nutrition committees in the municipality and barangay.
6. Public Employment and Services Office/ Department of Trade and Industry. Generate employment and increase labor productivity. Ensure consumers' protection and development of small and medium enterprises (SMEs) to benefit the poor and nutritionally at-risk areas.
7. Municipal Budget Office. Ensure effective and efficient management of funds for MPAN.
11. Municipal Planning and Development Office. Integrate nutrition in overall development plan; conduct studies, researches and trainings to improve program implementation; coordinate with the MNAO for implementation of MPAN; monitor and evaluate MPAN as part of the development plan; and promote people participation.
12. Population. Implement population development services and facilities and promote responsible parenthood, integrate nutrition in training programs.
13. Municipal Environment and Natural Resources Office. Provide extension services to beneficiaries of community-based forestry projects; implement measures to prevent and control land, air water pollution; recommend measures relative to the protection, conservation, maximum utilization, application of appropriate technology and other matters related to environment and natural resources considering impact on families at-risk to malnutrition.
14. Private sector and NGOs (NDAP, RIC and OSCA). Assist in promoting good nutrition and undertake nutrition projects; promote inter-linkages in nutrition; and participate in local nutrition program.
15. Municipal Disaster and Risk Reduction Management Office. Support nutrition management in emergencies and disasters.
16. Municipal Engineering Office, Civil Registration Office, Assessor Office and Human Resource Management Office. Assist in promoting good nutrition and undertake nutrition projects.
17. Sangguniang Bayan and Sangguniang Bayan Secretary Office. Assist in promoting good nutrition and provide legislative support to nutrition.
18. Economic Enterprise Office. Ensure consumers' protection and helps in promoting good nutrition.
19. Tourism Office. Generate employment and helps in promoting food production and household sanitation.
20. Association of Barangay Captains. Coordinate and monitor all programs and activities related to implementation of nutrition program.
21. Treasurer's Office, Accounting Office, Internal Audit Services. Support implementation of nutrition programs through provision of funds and assist in monitoring and evaluation activities.

**Section III.** This Order takes effect immediately upon approval.

Done this 15<sup>th</sup> day of July, 2022 at Cabarroguis, Quirino.

  
**AVELINO N. AGUSTIN, JR.**  
*Municipal Mayor*