



**Executive Order No. 026**  
*Series 2022*

**AN ORDER CREATING AN EXECUTIVE LEGISLATIVE AGENDA (ELA) TECHNICAL WORKING GROUP FOR THE MUNICIPALITY OF CABARROGUIS, QUIRINO**

**WHEREAS**, the Local Government Code mandates Local Government Units to prepare a Comprehensive Development Plan that outlines the key aspirations, challenges and concerns facing LGU's and set of programs, project and policies towards the sustained socio-economic development;

**WHEREAS**, the Executive-Legislative Agenda serves as an implementing mechanism for the Comprehensive Development Plan (CDP) and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from various stakeholders in the LGU;

**WHEREAS**, The Executive-Legislative Agenda process requires a team that will back up the Local Chief Executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I, AVELINO N. AGUSTIN, by virtue of the powers vested in me by law, do hereby order the creation of the Executive-Legislative Agenda Technical Working Group for the Municipality of Cabarroguis, Quirino as follows:

SECTION 1. Composition. The Executive-Legislative Agenda and Technical Working Group (ELA-TWG) shall be composed of the following:

Chairman: HON. AVELINO N. AGUSTIN, Municipal Mayor

Vice Chairman: HON. FRANCISCO M. DULNUAN, JR, Municipal Vice Mayor

Members:

EXECUTIVE DEPARTMENT:

ENGR. SAMUEL M. TUMACDER, Executive Assistant

LEONILA D. AURE, MPDC

ENGR. ARSENIO A. SINGSON, Municipal Engineer

MR. RUEL M. MAUYAO, MBO

MRS. GERLADINE R. PUGONG, RSW, MSWDO

MR. PLARIDEL A. UAO, Municipal Assessor

ENGR. WILMER D. DOLLAGA, MCR

MS. WILMA D. FERNANDEZ, CPA, Municipal Accountant

MRS. MARIVIC T. MANANTAN, MAO

DR. ELIZABETH A. CAMELLO, MPH, MHO

MS. NELMA M. UAO, Tourism Officer



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MS. MABEL T. LORETE, Nutrition Officer III  
MR. EDUARDO A. ABAD, JR., MENRO  
ENGR. ANTONIO G. BELINGON, LDRRMO  
MS. CHARRY MAY L. GUILLERMO, CPA, MIASO  
MRS. PHOEBELYN A. LAITAN, Acting Municipal Treasurer  
MR. FERDINAND Q. ANAS, MHRMO  
MRS. HERMINIGILDA T. GAMET, PESO Assistant Manager  
MRS. JULIET S. DULATRE, Revenue Collection Clerk III  
MR. RENATO M. SILAO, PPO III  
MS. MARIA JOHMELIA R. LANTION

LEGISLATIVE DEPARTMENT:

MR. ERWIN C. DANA O, Sangguniang Bayan Secretary  
HON. VIRGILIO A. LOPEZ, Sangguniang Bayan  
HON. LEILANI R. VINLUAN, Sangguniang Bayan  
HON. FLORENCIO L. VALDEZ, JR., Sangguniang Bayan  
HON. ZERNAN B. CARIÑO, Sangguniang Bayan  
HON. DANUEL S. GALGALENG, Sangguniang Bayan  
HON. TIRSO V. ABUAN, Sangguniang Bayan  
HON. MARCIANO G. IMMAPA, Sangguniang Bayan  
HON. JANN GRACEAL BERT N. BINLAYAN, Sangguniang Bayan  
HON. REYNALDO S. MARZO, ex-officio member  
HON. JANNETTE R. ORPIO, ex-officio member  
HON. DAVID G. BANGSOYAO, IPMR

SECTION 2. FUNCTIONS AND DUTIES:

1. Review and update the existing Executive-Legislative Agenda;
2. Assist the Local Chief Executive in public hearing and other consultative sessions with the various LGU stakeholders and affected sectors like LGU offices, Municipal Development Council, the Sanggunian, and other sectoral organizations;
3. Assist the Local Chief Executive and Municipal Development Council in drafting and financing the ELA to include the three (3) year LDIP, Executive Budget, and AIP of the current year;
4. Assist the LCE in his presentation of the ELA to the various stakeholders; and
5. Do other tasks required by the Local Chief Executive in order to produce the desired outputs.



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**SECTION 3. SECRETARIAT:**

MRS. LEONILA D. AURE, MPDC  
MRS. SHERYLL ANN G. JANDOC, CDO Designate  
MS. MARIA JOHMELIA R. LANTION, Administrative Officer V  
MR. EDWIN A. GASCON, AA II (Messenger)  
MR. JUDY D. CARIÑO, SAA I  
MR. FELDER WYNNE V. MINA, AA II (Bookbinder I)

**SECTION 4. FUNCTIONS:**

1. Coordination of ALL ELA activity
2. Collect and Collate of necessary baseline data
3. Submission of the Final and Approval ELA to the DILG.

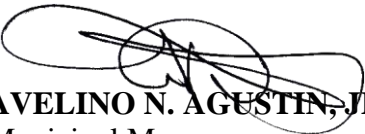
**SECTION 5. SUPPORT REQUIREMENTS.**

The team may call upon the assistance of relevant units and/or LGU personnel through the respective department/unit heads, in the implementation of various activities.

**SECTION 6. EFFECTIVITY.**

The ELA team shall exercise their functions and duties effective immediately and until the project closes.

Done in the Municipality of Cabarroguis, Quirino this 18<sup>th</sup> day of July 2022.

  
**AVELINO N. AGUSTIN, JR.**  
Municipal Mayor